

**NEBRASKA COMMUNITY COLLEGE ASSOCIATION
BOARD OF DIRECTORS
Third Quarter Meeting Minutes
August 3, 2015**

1. PUBLIC MEETING NOTICE

All NCCA Board of Directors, Area Presidents, and the general public having been duly notified the third quarter meeting of the NCCA Board of Directors was held August 3, 2015, at Southeast Community College Continuing Education Center in Lincoln. President Perkins stated that the public meeting notice was published in the Lincoln Journal Star on July 25, 2015. He also stated that the rules for the Nebraska Public Meeting Laws were available for public viewing. The public meeting notice is attached to these minutes.

2. ATTENDANCE

Directors Present:

President Tom Perkins – Western Nebraska
Vice President Sandra Borden – Central
John Davies for Secretary Steve Anderson – Northeast
Merlyn Gramberg – Western Nebraska
Shirley Petsche – Northeast
Edward Price – Southeast
Lynn Schluckebier – Southeast

Directors Absent:

Diane Keller – Central (arrived at 10:10 a.m.)
Ernie Mehl – Mid-Plains
Kent Miller – Mid-Plains (arrived at 10:07 a.m.)

Staff Present:

Dennis Baack – Executive Director
Melanie Williams – Administrative Assistant

Also present: Dr. Greg Smith – Central, Ryan Purdy – Mid-Plains, Dr. Michael Chipps – Northeast, and Dr. Paul Illich – Southeast.

3. CALL TO ORDER AND QUORUM DETERMINATION

President Perkins called the meeting to order at 10:05 a.m. and asked for roll call and quorum determination. Present and responding were seven board members representing their respective area governing boards. It was determined that a quorum was present.

4. APPROVAL OF AGENDA

President Perkins asked for any additions or changes to the agenda. There were none.

MOTION BY MERLYN GRAMBERG AND SECOND BY LYNN SCHLUCKEBIER that the NCCA Board of Directors approve the meeting agenda as presented.

President Perkins asked for any objections or discussion. There were none.

A roll call vote was taken.

Voting Aye: Borden, Davies, Gramberg, Miller, Perkins, Petsche, Price, Schluckebier

Voting Nay: None

Absent: Keller, Mehl

RESULT: Motion carried eight (8) ayes, no nays, and two (2) absent.

5. APPROVAL OF MINUTES

President Perkins asked for any corrections or changes to the May 4, 2015, meeting minutes. There were none.

MOTION BY SANDRA BORDEN AND SECOND BY MERLYN GRAMBERG that the NCCA Board of Directors approve the May 4, 2015, meeting minutes as presented.

President Perkins asked for any discussion. There were none.

A roll call vote was taken.

Voting Aye: Borden, Gramberg, Miller, Perkins, Petsche, Price

Voting Nay: None

Abstain: Davies, Schluckebier

Absent: Keller, Mehl

RESULT: Motion carried six (6) ayes, no nays, two (2) abstain, and two (2) absent.

6. TEAM 2/BUDGET & PERSONNEL COMMITTEE

President Perkins asked for any questions regarding the proposed 2016 NCCA budget.

MOTION BY KENT MILLER AND SECOND BY MERLYN GRAMBERG that the NCCA Board of Directors approve the 2016 NCCA budget as presented.

President Perkins asked for any discussion or comments. There were none.

A roll call vote was taken.

Voting Aye: Borden, Davies, Gramberg, Miller, Perkins, Petsche, Price, Schluckebier

Voting Nay: None

Absent: Keller, Mehl

RESULT: Motion carried eight (8) ayes, no nays, and two (2) absent.

President Perkins then stated that all of the evaluations have been received regarding the Executive Directors evaluation and Team 2 will now review those with Baack prior to the next Board meeting.

7. BYLAW & POLICY COMMITTEE

Miller expressed his gratitude to President Perkins and Gramberg for reviewing the documents and did not have any additional information to add.

MOTION BY KENT MILLER AND SECOND BY SANDRA BORDEN that the NCCA Board of Directors approve the proposed changes to the NCCA Policy Manual and Strategic Plan.

President Perkins asked for any discussion or comments. There were none.

A roll call vote was taken.

Voting Aye: Borden, Davies, Gramberg, Keller, Miller, Perkins, Petsche, Price, Schluckebier

Voting Nay: None

Absent: Mehl

RESULT: Motion carried nine (9) ayes, no nays, and one (1) absent.

8. BOARD EVALUATION INSTRUMENT

President Perkins stated that the board evaluation instrument will be distributed to the Board via Survey Monkey on September 1.

9. ELECTION OF OFFICERS

After some discussion, it was determined that the new NCCA officers will be as follows:

President Sandra Borden – Central
Vice President Steve Anderson – Northeast
Secretary Edward Price – Southeast
Treasurer Kent Miller – Mid-Plains

MOTION BY SHIRLEY PETSCHKE AND SECOND BY LYNN SCHLUCKEBIER that the NCCA Board of Directors approve the election of officer as presented.

President Perkins asked for any discussion or comments. There were none.

A roll call vote was taken.

Voting Aye: Borden, Davies, Gramberg, Keller, Miller, Perkins, Petsche, Price, Schluckebier

Voting Nay: None

Absent: Mehl

RESULT: Motion carried (9) ayes, no nays, and one (1) absent.

10. ANNUAL AGENDA

President Perkins reviewed the annual agenda items which have already been discussed and reviewed for 2015. Those items were: Review Policy 3015, Vision Statement for 2015, Major Topics for 2015, and Review of the Policy Manual.

11. STUDENT SUCCESS

Dr. Smith distributed and reviewed a handout which provided information on Central's retention and completion data, instruction and programs, recruitment, retention, and their goal's for next year. Purdy reported that every year Mid-Plains has a retention summit which looks at where students are failing. Some of the ideas that have come out of those summits are: Go To Gangs which is student self-reporting, on-line tutoring services, Early Alert which makes contact with students who have not been going to class, and Extended Campus registration days. Dr. Chipps distributed and reviewed a handout which outlines Northeast's advising, academic support, intervention, technology, completion, and retention.

President Perkins stated that some discussion has been had by the Executive Committee regarding a community college seminar with the Legislature Education Committee regarding student success. Baack stated that the CEO's will be meeting with the Committee when a new funding formula is devised and that would be the perfect opportunity to perhaps present something on student success. If the Board would like to present something more, a spring seminar could possibly be scheduled. President Perkins also stated that perhaps the Appropriation Committee could be included in this discussion.

12. SAFETY AND SECURITY OF STUDENTS

Dr. Illich stated that Southeast now has a full-time security coordinator, two security specialists for the three campuses, as well as contracted for evening patrols. They also use the Regroup system to notify students of any emergency events as well as a service so that anyone can report any safety and security concern anonymously. Western will give their report at the October meeting.

13. COMMUNITY COLLEGE FUNDING

President Perkins distributed a series of articles regarding higher education and briefly reviewed those articles with the Board. He then suggested that more discussion could be had next year. Purdy stated that the CEO's are still working on a new state aid funding formula and hope to have something soon.

14. CREDIT TRANSFERABILITY

Purdy stated that this topic will be discussed in the near future with other higher education institutions.

15. NCCA MEMBERSHIP

Baack stated that he has discussed this with Schmailzl and if a new funding formula can be agreed upon, there is a chance that Metro could be willing to rejoin the Association.

16. PROPOSED DATE FOR 2016 NCCA MEETINGS

Borden reviewed the proposed 2016 NCCA meeting dates and locations. These will be discussed and approved at the October board meeting.

17. RURAL COMMUNITY COLLEGES ALLIANCE

Dr. Chipps gave a very brief overview of the Alliance and encouraged the Board to review their website for more information. Miller encouraged the member colleges to become more involved and for non-member colleges to possibly join.

18. NCCA 2015 ANNUAL MEETING

President Perkins stated that Chuck Underwood will speak on Tuesday, October 6 and will be open to the public. Dr. Baumgartner and Dr. Sebastian will be the speakers during the Monday afternoon sessions.

19. TRIBAL COMMUNITY COLLEGES

Miller stated that ACCT will be introducing an initiative for a closer relationship with the tribal community colleges. With this coming in the near future, Miller would like to extend two complimentary annual meeting invitations to the three Nebraska tribal community colleges.

20. COUNCIL OF CHIEF EXECUTIVE OFFICERS REPORT

Purdy stated that he currently working on getting a Governance Leadership Institute in Nebraska. This would probably be a one-day event and could take place in December.

21. EXECUTIVE DIRECTOR'S REPORT

Baack stated that he will schedule his fall area board meeting visits in the near future. He then stated that he had recently met with two State Corrections employees and referred them to Dr. Headrick from Southeast.

22. TREASURER'S REPORT

Price reviewed the financial statement with the Board and asked for any questions or comments. There were none.

23. ACCT REPORT

President Perkins stated that Davies will be resigning his position of State Coordinator and thanked him for all his work. Davies stated that he will continue in the position until October then a replacement will need to be named. A job description will be sent to each area board asking for this to be put on their August or September agenda.

24. AREA BOARD REPORT

Miller stated that Mid-Plains is going have Student Trustees on their board in the near future.

25. COMMENTS AND CONCERNS OF GOVERNING BOARD MEMBERS

There being no further business, the meeting adjourned at 12:42 p.m.

Dr. M. Thomas Perkins, President

Steve Anderson, Secretary